

Privacy Policy for MFG Tax Services

Effective Date: August 19, 2025

1. Introduction

MFG Tax Services (“we”, “us”, “our”) is committed to protecting the privacy and confidentiality of our clients’ personal and financial information. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you engage our tax services.

2. Information We Collect

We may collect the following types of personal information:

- Full name, address, phone number, email
- Social Security Number or Taxpayer Identification Number
- Financial records, income details, and tax documents
- Employment and business information
- Any other information necessary to prepare and file your taxes

3. How We Use Your Information

We use your information to:

- Provide tax preparation and advisory services
- File tax returns with federal, state, and local agencies
- Communicate with you regarding your tax matters
- Comply with legal and regulatory obligations

4. Information Sharing and Disclosure

We do not sell or rent your personal information. We may share your information with:

- Government agencies (e.g., IRS, state tax authorities)
- Third-party service providers who assist in tax preparation (e.g., software vendors)
- Legal or regulatory bodies when required by law

5. Data Security

We implement reasonable administrative, technical, and physical safeguards to protect your personal information from unauthorized access, disclosure, or misuse.

6. Your Rights

You have the right to:

- Access and review your personal information
- Request corrections to inaccurate information
- Withdraw consent for certain uses (subject to legal limitations)

7. Retention of Information

We retain your information only as long as necessary to fulfill the purposes outlined in this policy or as required by law.

8. Changes to This Policy

We may update this Privacy Policy from time to time. Any changes will be posted on our website with the updated effective date.

9. Contact Us

If you have any questions or concerns about this Privacy Policy or your personal information, please contact:

MFG Tax Services
4600 J. Barry Court, Suite 410
Canonsburg, PA 15317
Email: info@mfgplanners.com
Phone: 412-341-2888